

DSPN ANNUAL CONFERENCE
& MEMBER MEETING 2024

ONE COMMUNITY

NOVEMBER 6-7, 2024 • LA CROSSE CENTER, LA CROSSE, WI



Participant Refund Policy

- Conference Registration may be cancelled with full refund (less a \$50 processing fee) provided written notification is received any time up until four (4) weeks prior to the conference start date
- A 50% refund is available for conference registration provided written notification is received between four (4) weeks and two (2) weeks prior to the conference start date.
- No refunds will be granted within two (2) weeks of the conference start date. In the case of an emergency/extenuating circumstances, special requests may be considered on a case-by-case basis by the DSPN leadership team following the conference.
- All fees for special events are non-refundable
- Refund requests should be submitted in writing to the Director of Program Operations.

Exhibitor Refund Policy

- Exhibitor Registration may be cancelled with full refund (less a \$50 processing fee) provided written notification is received any time up until six (6) weeks prior to the conference start date
- A 50% refund is available for conference registration provided written notification is received between six (6) weeks and four (4) weeks prior to the conference start date.
- No refunds will be granted within four (4) weeks of the conference start date. In the case of an emergency/extenuating circumstances, special requests may be considered on a case-by-case basis by the DSPN leadership team following the conference.
- All fees for special events are non-refundable
- Refund requests should be submitted in writing to the Director of Program Operations.